Coimbatore Institute of Technology – Coimbatore 641014
Travel Support Application Form

Reference No:_____

Note:

National	International

1. *The form is applicable for registration, travel , food and accommodation.*
2. *The application must be approved by Head of Department prior submitting to IAIC.*
3. *Kindly attach the event details, payment details[i.e. registration fee details], first page of the article with author names, proof of Scopus indexed publication, detailed breakdown of budget*
4. *After completing the event, short report along with participation certificate must be submitted to IAIC*

1. **Name of the applicant:**
   Registration no:
   Designation:
   Department:
   Mobile No:
   Email :

2. **Name of the National/International Conference/Seminar/Symposium/Workshop/ Training Programme/Short-term Course/FDP:**

3. **Date of Event**:
4. **Venue:**
5. **Mode of Conference (Physical/Virtual/ Hybrid):**

6. **Purpose of Visit:**

7. **Financial support required, Specify the amount in RS:_____(Attach the breakdown budget sheet)**

8. **Details of National/ International conferences attended in the last THREE [3] years supported by the institution , if any (Title of the conference, dates, venue, funding amount):**

9. **Proposed Date of Travel for national event/ leaving India for the conference/ others and the expected date of return:**

10. **Benefit of visit & Outcome for the department (Please attach separate sheet):**

11. **Impact for the institution in detail**

12. **Complete Bank Account Details (Compulsory) including NAME, ACCOUNT NO BRANCH , IFSC CODE & PAN:**

I declare that : *the information furnished above is correct*

Signature of applicant

Head of Department – Measurable Outcome for the department

Recommendation of the Head of the Department