

COIMBATORE INSTITUTE OF TECHNOLOGY: COIMBATORE – 641 014

MINUTES OF THE FIRST MEETING OF BOARD OF GOVERNOR'S OF TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME PHASE II SECOND CYCLE (SUB COMPONENT 1.1) OF OUR INSTITUTE HELD ON 11th SEPTEMBER 2013

MEMBERS PRESENT:

1. Dr. S.R.K. Prasad : Chairman and Correspondent
2. Sri.Kumar Jayant I.A.S : Commissioner of Technical Education, Chennai
3. Dr.S.Ganesan : Registrar, Anna University, Chennai
4. Dr.V.Lakshmi Prabha : State Government Nominee
5. Sri Rajkumar Venkatasamy Naidu : Trust Nominee
6. Prof.N.A.Gnanam : Trust Nominee
7. Dr. R. Prabhakar : Trust Nominee
8. Dr. V. Selladurai : Principal and Ex-Officio Secretary
9. Dr.S.Shanmugam : Member – TEQIP Phase II, Professor, Department of Civil Engineering
10. Dr.J.Devishree : Member – TEQIP Phase II, Assistant Professor, Department of Electrical and Electronics Engineering

Dr. S.R.K. Prasad, Chairman, Chaired and conducted the Proceedings.

Dr.Rajpaul S. Hande, Director, Board of College and University Development University of Mumbai, Mumbai due to pre - occupation, he expressed his inability to attend the meeting. Tmt.Rajeswary Ramakrishnan, Trust Nominee has expressed her inability to attend the meeting.

The Board resolved that the leave of absence for the above members be granted.

The Member Secretary welcomed all the members and the notice convening the meeting was read.

The Member Secretary and Principal thanked the MHRD, NPIU, SPFU and Commissioner of Technical Education for identifying Coimbatore Institute of Technology, Coimbatore – 14 as one of the TEQIP institutions in PHASE – II under Sub Component 1.1 .

1. **To consider and ratify the Memorandum of Understanding between the State Government of Tamilnadu and Coimbatore Institute of Technology, Coimbatore for Implementation of Project TEQIP – PHASE II (Sub Component 1.1) under Technical Education Quality Improvement Program as per National Project Implementation Unit Lr.No. NSC/HRD/TEQIP II/13/5980, Dt.09th February 2013, and Tamilnadu Government Order 2(D) No.23, Dt.27.06.2013.**

The Memorandum of Understanding between the State Government of Tamilnadu and Coimbatore Institute of Technology, Coimbatore for Implementation of Project TEQIP – PHASE II (Sub Component 1.1) under Technical Education Quality Improvement Program as per National Project Implementation Unit Lr.No. NSC/HRD/TEQIP II/13/5980, Dt.09th February 2013, and Tamilnadu Government Order 2(D) No.23, Dt.27.06.2013 were perused and ratified.

2. **To consider and approve the allocation of fund of Rs.10 Cr sanctioned under TEQIP (Phase –II) -2nd Cycle – Sub Component 1.1 under the following heads**

Procurement of Goods (equipment, furniture, books LRs, software & minor items) and Civil Works for improvement in teaching, training and learning facilities	55 %	Rs. 5.50 Cr
Providing Teaching and Research Assistantships to increase enrolment in existing and new PG programmes in Engineering disciplines	10%	Rs. 1.00 Cr
Enhancement of R&D and institutional consultancy activities	2%	Rs.0.20 Cr
Faculty and Staff development for improved competence	10%	Rs.1.00 Cr
Enhanced interaction with Industry	4%	Rs.0.40 Cr
Institutional Management Capacity enhancement	3%	Rs.0.30 Cr
Implementation of Institutional academic reforms	2%	Rs.0.20 Cr
Academic support for weak students	4%	Rs.0.40 Cr
Incremental Operating Cost	10%	Rs.1.00 Cr
Total	100 %	Rs.10 .00 Cr

The above allocation of fund of Rs.10 Crores sanctioned under TEQIP Phase II 2nd Cycle Sub Component 1.1 for the academic year 2013-14 to develop the faculty and staff and the quality of education and improvement of the Institutions were perused and approved.

- 2(a) **To inform the members that the first installment of Rs. 3 Crores transferred from SPFU through RTGS on 8th July 2013 vide G.O.(2D) No.23, Higher Education (JI) Department dated :27.06.2013**

The first instalment of Rs.3 Crores transferred from SPFU through RTGS on 8th July 2013 vide G.O.(2D) No.23, Higher Education (JI) Department dated.27.06.2013. The Commissioner of Technical Education asked the Board of Governors to spend the above fund within October 2013, the additional fund will be released immediately for the development of the Institutions. The same were perused and recorded.

- 3 **To ratify the procurement of goods approved by NPIU for Rs.4.8 Cr.**

The procurement of goods approved by NPIU for Rs.4.8 Crores were perused and ratified.

- 4 **To ratify civil works approved by NPIU for Rs.50 Lakhs .**

The civil works approved by NPIU for Rs.50 Lakhs were perused and ratified.

- 5 **To ratify the payment of 31.4608 Lakhs made towards accreditation fee to National Board of Accreditation, New Delhi**

The payment of 31.4608 Lakhs made towards accreditation fee to National Board of Accreditation, New Delhi were perused and ratified.

- 6 **To ratify the FDP/Seminar/ Workshop conducted for faculty members under TEQIP – Phase II upto September 7th, 2013 .**

The Faculty Development Programme/Seminar/Workshop conducted for faculty members under TEQIP – Phase II upto September 7th 2013 were perused and ratified.

- 7 **To approve the conduct of Capacity Management Programme by IIM Indore for Institution Officials and senior faculty members under TEQIP – Phase II , during August 27-31, 2013 .**

The Capacity Management Programme conducted by IIM Indore for Institution Officials and senior faculty members under TEQIP – Phase II, during August 27-31, 2013 were perused and approved.

- 8 **To approve the programmes attended by faculty members under TEQIP – Phase II upto September 7th, 2013.**

The programmes attended by faculty members under TEQIP – Phase II upto September 7th, 2013 were perused and approved.

- 9 **To approve the programmes conducted for weak students under TEQIP– Phase II upto September 7th, 2013**

The programmes conducted for weak students of PG and UG under TEQIP– Phase II upto September 7th, 2013 were perused and approved.

- 10 **To approve PG assistantship for 3rd Semester students of M.E/M.Tech.**
The PG assistantship for 3rd Semester 68 students of M.E / M.Tech were perused and approved.
- 11 **To approve Ph.D Tuition fee reimbursement for faculty members.**
The Ph.D Tuition fees reimbursed to 5 faculty members of our Institute were perused and approved.
- 12 **To ratify the appointment of Dr.Nagabhusana Rao, Former Professor, Anna University ,Chennai as Mentor for CIT vide NPIU letter No. Mentors & Auditor/TEQIP-II/2013 Dt: 27.5.2013.**
The appointment of Dr.Nagabhusana Rao, Former Professor, Anna University, Chennai as Mentor for CIT vide NPIU letter No.Mentors & Auditor/TEQIP-II/2013 dt.27.05.2013 were perused and ratified.
- 13 **To approve the appointment of Dr.A.Sethurathnam, M.E (IISc), PhD (IITK), Retired Professor, as Senior Research Advisor for TEQIP – Phase II for the duration of the Project.**
The appointment of Dr.A.Sethurathnam, ME (IISc) PhD(IITK), retired professor, as Senior Research Advisor for TEQIP – Phase II for the duration of the project were perused and approved.
- 14 **To approve the appointment of Mr.S. Vignesh Babu., B.Com (E –commerce) as MIS officer for TEQIP – Phase II for the duration of the Project.**
The appointment of Mr.S. Vignesh Babu B.Com (E-Commerce) as MIS officer for TEQIP – Phase II for the duration of the project were perused and approved.
- 15 **To approve the appointment of Mr. B. Sathish, B.Sc (CS) as Data Entry Operator for TEQIP – Phase II for the duration of the Project.**
The appointment of Mr. B. Sathish, B.Sc (CS) as Data Entry Operator for TEQIP – Phase II for the duration of the Project were perused and approved.
- 16 **To approve the expenditure upto September 7th, 2013.**
The expenditure made under TEQIP Phase II upto September 7th, 2013 were perused and approved.
- 17 **To approve the purchase order released upto September 7th, 2013.**
The purchase order released by the Principal upto September 7th 2013 were perused and approved.

18 **To approve the following programmes for technical staff, office staff and administrative staff of CIT by Coimbatore Productivity Council, Coimbatore.**

1. Time Management (Full day Programme)
2. Stress Management (Full day Programme)
3. 5 'S' House keeping techniques & organization management (Full day programme)
4. Role of employees in the development of an institution (Full day programme)
5. Leadership & team building (only for managers, supervisors, in charges and like) (full day programme).
6. Interpersonal Relationship and communication skills

The 4 days programmes for technical staff, office staff and administrative staff of CIT conducted on various dates by Coimbatore Productivity Council, Coimbatore were perused and approved.

19 Any Other Items

The Board of Governors (BOG) authorized the Principal and Member Secretary to forward the proposal submitted by faculty members of CIT to undertake International Travel (Study and Network Tour & Conference)

S.No	Name of the Faculty with Address	Purpose
1	Mr. L. Saravanan, Assistant Professor, Department of EEE.	Presentation of Research Paper in 2013 IEEE International RF and Microwave Conference at Penang, Malaysia from 09 th to 11 th December, 2013.
2	Dr. G. Kousalya, Professor, Department of CSE & IT	International Study Tour visit to KINDI Lab, College of Engineering, Qatar University, Qatar from 15 th to 18 th December. 2013.

The meeting concluded with vote of thanks to the Chair

Sd
CHAIRMAN
GOVERNING COUNCIL