



COIMBATORE INSTITUTE OF TECHNOLOGY

(Government Aided Autonomous Institution)

(Affiliated to Anna University, Chennai & Approved by AICTE, New Delhi)

Established in 1956, A unit of V. Rangasamy Naidu Educational Trust

CIVIL AERODROME POST, COIMBATORE - 641 014, TAMILNADU, INDIA

CORRESPONDENT

PRINCIPAL

Thiru S. RAJIV RANGASAMI M.Sc., MBA (USA)

Dr. A. RAJESWARI M.E., Ph.D.,

Proc.No. 211 /EST/Leave Rules/2022 Dated 19.07.2022

The following leave eligibilities have been sanctioned to the faculty appointed under Self Supporting Courses with effect from 1st August 2022.

I. Casual Leave

Faculty working on regular time scale of pay are eligible to avail Casual Leave not exceeding 12 days.

Faculty working on consolidated pay are eligible to avail Casual Leave one day for every month.

II. Maternity Leave

Half Pay for 3 months

III. Earned Leave

5 Days per year for regular faculty

IV. Medical Leave

Upto five years	-	Nil
After five years till ten years	-	60 days
After ten years	-	90 days

V. Vacation Leave

Faculty working on time scale of pay

Summer Vacation : 4 Weeks

Winter Vacation : 2 Weeks

For Consolidated pay (After completing 6 months of service at CIT)

Summer Vacation : 2 weeks

Winter Vacation : 1 week

VI. On Duty

Maximum 7 Days per annum

S. Rajiv
(S. RAJIV RANGASAMI)
CORRESPONDENT