

DIRECTORATE OF TECHNICAL EDUCATION, CHENNAI 600025

Circular No.000171/I1/2025, Dated: 10.01.2025

Sub : Technical Education – Engineering Colleges –  
Readmission – EVEN semester 2024-25 – ONLINE  
applications called for – Requested – Reg.

Ref: 1) G.O.Ms.No.361 Education Science and  
Technology Department, Dated 9.5.1995.  
2) Anna University's affiliation instructions of  
Regulation 2021.

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The Principals of all Govt./Govt. Aided/Self-Financing Engineering Colleges are requested to forward applications seeking Readmission in the Even semester (II, IV, VI, VIII and X) for the year 2024-25 classes commencing on 20.01.2025.

Applications for Readmission should be made through online web portal only.

The Web Portal address is given below:

**[http://gcebargurdotesoftware.in/transfer/even/user/log\\_in.php](http://gcebargurdotesoftware.in/transfer/even/user/log_in.php)**

Institutions are requested to log into the web portal using the User-ID and Password. All other instructions for feeding in data, saving data, editing data, lock & print reports will be made available in the web portal itself.

**Web portal opening and closing dates are below:**

Web Portal opening	11/01/2025
Web Portal closing	07/02/2025
Last date for receipt of Hard copy	14/02/2025

Principals are informed that everything related to Readmission will be online only :

- 1) Applying
- 2) Discrepancy / Query Information
- 3) Issue of Readmission orders.

Following instructions are issued with regard to Readmission requests for Even semester 2024-25:

- 1) The Principals are permitted to readmit eligible students in Even semester and allow them to attend classes from the date of commencement of classes announced by Anna University in anticipation of DOTE Readmission orders.
- 2) Readmission orders will be sent after verification of hard copy of application form.
- 3) Before readmitting the student the Principal shall ensure
  - As per G.O. (Ms.) No.434, Higher Education (J2) Department, dated: 23.10.2008, Readmission-cum-Transfer is not permitted.
  - The student was originally enrolled in the College before break of study.
  - The semester in which readmission is sought is correct and the student is eligible to move to the current Even semester during 2024-25 in which Readmission is sought.
  - Proof of lack of attendance in the Even semester of study in which Readmission is sought.
  - Candidate has registered for the previous Odd semester examination and eligible to move to the current Even semester – Proof of Odd semester mark sheet issued by University to be verified.

Important Conditions:

- i) If any Court case is involved in respect of student for whom Readmission is sought, the Principals are requested to readmit the student and allow the student to attend classes only after obtaining Readmission orders from DOTE. Ratification of Readmission is not applicable in such cases.
- ii) If any ineligible student is readmitted by the Principal, for any reason, Readmission will not be ratified irrespective of the fact that the candidate was allowed to attend classes from the beginning of the semester and the student cannot claim any right merely on the basis that the College permitted him / her to attend the classes.
- iii) The Principals have to be published the readmission circular on College Notice Board.
- iv) Acknowledgement letter have to be get from all break-of students who are readmitted in even semester through college Principal.

Details to be verified before forwarding the Readmission Application:

Register No., Branch, and Year of admission, Year of Discontinuance, Reason for Discontinuance etc., of the student concerned.

Documents to be submitted along with Readmission Application:

1. Proof of mark sheet for the previous Odd semester appeared.
2. Copy of Proforma sent to the Controller of Examination indicating the lack of attendance for the candidate in Even semester i.e. May / June Examinations.

If the copies of the above documents are not produced, the application will not be considered for processing. Hence, the Principals are

Requested to ensure that the above documents are attached with the hard copy of application in order to avoid unnecessary delay in according readmission.

*X. Srinivas Kumar*  
10/11/25  
for Commissioner of Technical Education

To

The Principal,  
All Engineering Colleges

Copy to

The Registrar, Anna University, Chennai-25.  
The Controller of examination,