

MINUTES OF THE 91st GOVERNING COUNCIL MEETING OF OUR INSTITUTE HELD ON 14th FEBRUARY 2025

MEMBERS PRESENT

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|---------------------------|---|---|
| 1. Sri S. Rajiv Rangasami | : | Chairman and Correspondent |
| 2. Dr. J.K. Tripathi | : | UGC Nominee - Online |
| 3. Dr. R. Thenmozhi | : | Representative of the Vice Chancellor,
Anna University, Chennai |
| 4. Dr. K. Manonmani | : | Representative of Commissioner of Technical
Education & Nominee of Government of Tamilnadu |
| 5. Prof. C. Rajendran | : | AICTE, Southern Regional Office, Chennai Online |
| 6. Dr. V. Geetha | : | Nominee of the Dept. of State Government |
| 7. Sri. R. Santossh | : | Trust Nominee |
| 8. Smt. S. Nanditha | : | Trust Nominee Online |
| 9. Dr. R. Prabhakar | : | Trust Nominee |
| 10. Dr. V. Selladurai | : | Trust Nominee |
| 11. Dr. A. Rajeswari | : | Principal and Ex-Officio Secretary |

Sri S. Rajiv Rangasami, Chairman, Governing Council of CIT, chaired and conducted the proceedings.

1. To confirm the Minutes of the 90th Governing Council Meeting held on 27th July 2024.

The Minutes of the 90th Governing Council Meeting held on 27.07.2024 were already circulated to the members. There were no comments received from members. Hence the same were confirmed.

2. Chairman, Governing Council – Opening (Remarks)

The Chairman welcomed the Governing Council Members and informed them about the achievements of faculty and staff Research and Development. Chairman also informed the members that the online application has been submitted to AICTE / Anna University for increase in intake in B.E. Computer Science & Engineering from the academic year 2025-26 and Self Study Report also has been submitted for accreditation by NAAC. The Chairman explained about the MoU signed and related activities with Asia Pacific University and about 8 students with a faculty members from the Dept. of AI & DS of our Institute attend the International Mobility program organized between Telekom University, Bandung and CIT.

Chairman highlighted that the Management granted Seed money research of Rs.20.00 lakhs to 23 faculty members for carrying research and CIT Spark Grant - Undergraduate Seed fund of Rs.5.00 lakhs to 17 students to carry out innovative undergraduate projects. Also a sum of Rs.8.00 lakhs was awarded to faculty and students for travel support to attend conferences, Hackathons and applying for patents.

In his address , Chairman briefed about the placement statistics till 31.01.2025 where 122 companies visited, 678 offers and 48 internships completed. One students selected in D.E Shaw India for the highest package of Rs.58.00 LPA .

3. To consider the Secretary's Report on the action taken and progress made on the recommendations and decisions taken in the last meeting.

The Secretary's Report on the action taken and progress made on the recommendation and decision taken since last meeting were presented and placed before the council. The Governing Council members have perused the following and approved the reports.

- 3.1 Meeting of Autonomous Statutory Bodies
- 3.2 Placement Details – 2024-25
 - Number of students placed – 433 in 2024-25
- 3.3 MoU Signed
- 3.4 Patents granted
- 3.5 Activities of Career Guidance Cell
- 3.6 Submission of SSR for the 2nd Cycle of Accreditation of NAAC

4. To record and ratify the following items

- 4.1 Increase of Dearness Allowance from 46% to 50% with effect from 01.07.2024 vide G.O. Ms.No.317 Finance (Allowances) Dept., dated 18th October 2024.
- 4.2 Faculty qualified for Ph.D. Degree
- 4.3 Faculty Members from outside Institutions qualified for Ph.D. guided by our Faculty
- 4.4 Participation of Faculty in FDPs / Short Term Courses /Conferences & Seminars
- 4.5 FDPs / Short Term Courses / Conferences & Seminars organized by the Departments
- 4.6 Alumni Interaction
- 4.7 Industry – Institute Interaction
- 4.8 Achievements in Sports & Games

5. Recurring Grants for Salary & Maintenance Grants received from DOTE

Sl. No	Grant Details	Proc. No. & Date	Grant Rs.	Management Share & Date Rs.
Salary Grant – 2024-25				
	2rd Installment of Salary Grant	14114/G2/2024 Dt. 12.07.2024	4,45,32,525.00	29,59,546.00 12.09.2024
	3rd Installment of Salary Grant	14114/G2/2024 Dt. 14.10.2024	5,11,03,500.00	37,13,480.00 17.12.2024
	1st Installment of Maintenance Grant	14115/G2/2024 Dt. 14.08.2024	15,68,000.00	1,74,222.00 27.09.2024

6. To record the results of Autonomous examinations held during November/December 2024

The results of the autonomous examinations held during November / December 2024 are appended for the perusal of the members. The same was perused and recorded.

7. Admissions: Details of students admitted in various branches of our Institution.

The list of students admitted in various branches during the academic year 2024-25 was submitted before the Council.

8. Faculty & Staff Position as on 01.02.2025

The faculty & Staff pattern adopted by the Institute as on 01.02.2025 was perused and approved by the members.

	Approved	Appointed	Vacant
Faculty – Engineering / Technology	81	50	31
Faculty – Science & Humanities	32	17	15
Others : Library & Phy. Director	3	2	1
Staff – Technical and Ministerial	155	87	68

9. To record the promotion made with the approval the Commissioner of Technical Education, Chennai, on seniority basis. (For Regularisation)

Sl. No.	Name	Designation	DTEs Proc. No. & Date	Date of Promotion
1	Mr. R. Karthikeyan	Assistant	0365/A4/2023 Dated 12.06.2023	28.06.2023
2	Mr. S. Krishnakumar	Assistant	12928/A4/2023 Dated 16.06.2023	28.06.2023
3	Ms. M. Sudhapriya	Assistant	12926/A4/2023 Dated 16.06.2023	28.06.2023
4	Mrs. M. Priya	Assistant	12929/A4/2023 Dated 16.06.2023	10.09.2023
5	Mr. V. Thirunavukkarasu	Assistant	12927/A4/2023 Dated 25.07.2023	11.09.2023

10. To record the staff members Left on the dates noted against their names.

Sl. No.	Name	Designation	Date of Leaving	Reason
1.	Mr. V. Thamburaj	Office Assistant	30.11.2024	On Superannuation
2.	Dr. K. Marimuthu	Professor in Mechanical Engg.	31.01.2025	On Superannuation
3.	Mr. K. Venkatesan	Junior Draughting Officer	31.01.2025	On Superannuation

11. To ratify the list of equipments procured since last meeting of the Governing Council

The equipment / furniture purchased from 01.07.2024 to 31.01.2025 under Development Fund, Non-Recurring Grant and AICTE/UGC funds are given below. The same were perused and ratified by the members.

Sl. No	Department	Grant Received	Grant Utilised
I.	State Government Fund – Non Recurring A/c.	6,60,000.00	779410.00
II.	Development Fund Account		
	Mechanical Engineering		199774.00
	Electrical & Electronics Engineering		169870.00
	Electronics & Communication Engg.		299672.00
	Computer Science & Engineering		295796.00
	Chemical Engineering		196442.00
	Chemistry		51296.00
	Physics		49985.00
	Workshop		126320.00
III.	AICTE / UGC FUNDS		
	Refund of Old Grant AICTE/UGS/Anna Univ.		204702.00
	Seminar Expenses (MMTTP)		278864.00
	TOTAL		2652131.00

12. To record and ratify the Receipts and Payments of account for the period from 01.04.2024 to 31.12.2024

The Receipts and Payments account of our Institute were submitted before the council for the period from 01.04.2024 to 31.12.2024. The same was approved.

- 13. To record and approve the completion of 25 years of un-blemished service of the following staff members to get an incentive of cash award and Certificate of Commemoration as per G.O. 390 Finance (PC) Department, Dated 07.11.2012. The same was submitted before the council and approved.**

Sl. No	Name of the Staff	Designation	Department	Date of Regularisation	Leave on Loss of Pay, if any	Date of Completion of 25 Years of Service
1	Dr. S. AGILAN	Professor (CAS)	Physics	02.05.1997	04.11.2008 to 31.07.2009 8 Months 27 Days	30.01.2023
2	Mr. K. SIVAKUMAR	Laboratory Assistant	Mechanical Engg.	27.02.1997	31.01.2017 to 30.01.2019 2 Years & 7 Months	27.09.2024
3	Dr. S. SUJA	Professor (CAS)	EEE	12.01.2000	--	12.01.2025

- 14. To record and approve to fill up the vacancies of Professors in the Department of Mechanical Engineering as per G.O. 303 Higher Education (C1) Department dated 12.12.2018 on promotion.**

Two Professor posts in the Department of Mechanical Engineering are vacant since 01.03.2018 and 01.02.2025. These may be filled up on Promotion as per G.O. No.303 Higher Education (C1) Department dated 12.12.2018. Seniority Level List for the posts was submitted for approval and the same was approved.

- 15. To record and approve to fill up the vacancies of Associate Professors in the Department of Civil Engineering as per G.O. 303 Higher Education (C1) Department dated 12.12.2018 on promotion.**

Three Associate Professor posts in the Department of Civil Engineering are vacant since 17.10.2017, 08.08.2019 and 01.07.2020. These may be filled up on Promotion as per G.O. No.303 Higher Education (C1) Department dated 12.12.2018. Seniority Level List for the posts was submitted for approval and the same was approved.

- 16. To record and approve to fill up the vacancies of Associate Professors in the Department of Mechanical Engineering as per G.O. 303 Higher Education (C1) Department dated 12.12.2018 on promotion.**

Three Associate Professor posts in the Department of Mechanical Engineering are vacant since 01.07.2019, 02.01.2019 and 01.02.2023. These may be filled up on Promotion as per G.O. No.303 Higher Education (C1) Department dated 12.12.2018. Seniority Level List for the posts was submitted for approval and the same was approved.

- 17. To record and approve to fill up the vacancy of Associate Professor in the Department of Electrical & Electronics Engineering as per G.O. 303 Higher Education (C1) Department dated 12.12.2018 on promotion.**

A vacancy of Associate Professor in the Department of Electrical & Electronics Engineering is vacant from 01.08.2017. This post may be filled up on Promotion as per G.O. No.303 Higher Education (C1) Department dated 12.12.2018. Seniority Level List for the post was submitted for approval and the same was approved.

18. To record and approve to fill up the vacancy of Foreman Instructor as per G.O. 303 Higher Education (C1) Department dated 12.12.2018 on promotion.

A Foreman Instructor post is vacant from 04.10.2010. This post may be filled up on Promotion as per G.O. No.303 Higher Education (C1) Department dated 12.12.2018. Seniority Level List for the post was submitted for approval and the same was approved.

19. To record and approve to fill up the vacancy of Junior Draughting Officer as per G.O. 303 Higher Education (C1) Department dated 12.12.2018 on promotion.

A Junior Draughting Officer post is vacant from 01.02.2025. This post may be filled up on Promotion as per G.O. No.303 Higher Education (C1) Department dated 12.12.2018. Seniority Level List for the post was submitted for approval and the same was approved.

20. To record and inform the council about the Judgment by the Hon'ble High Court of Madras on W.P.No.40667 of 2015.

Judgment given on W.P. No.40667 of 2015 filed by Mr. K. Rajiv Kumar, Laboratory Assistant of our Institute and to conduct the Interview only to Mr. K. Rajiv Kumar after getting necessary instructions from the Lawyer and the Commissioner of Technical Education, Chennai was discussed and recorded.

21. To record and inform the Council about the submission of Application to AICTE/Anna University for additional intake of students.

Application for the additional intake of students in B.E. Computer Science & Engineering Branch from the academic year 2025-26 has been submitted to AICTE / Anna University. The same was recorded.

22. Absent of Staff Members for Duty

Three staff member have been absent for duty for long time. Repeated letters have been sent to them for rejoining Duty. But till date they are yet to rejoin. The list was submitted before the Council and recorded.

Sl.No.	Name of the Staff	Designation	Date from absent
1.	Dr. R. Amuthakkannan	Assistant Professor in Mech. Engg.	31.01.2010
2.	Mr. M. Prabhu	Skilled Assistant	01.12.2018
3.	Mr. S. Chakravarthy	Junior Assistant	23.03.2019

23. To record and approve the report submitted by a Three Member Committee appointed by the Chairman of Governing Council on the letter received from the Commissioner of Technical Education, Chennai, sent by SC/ST staff members.

24. Any other item

**CHAIRMAN
GOVERNING COUNCIL**